



AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
MARCH 14, 2022

**Call to Order**

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

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**Invocation**

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

**Pledge of Allegiance**

**Roll Call**

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**A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

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**B – RESERVE TIME TO SPEAK ON AGENDA ITEMS**

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

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**C – PRESENTATIONS and PROCLAMATIONS**

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*The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.*

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**D – CONSENT AGENDA**

- D – 1 Approving Minutes of February 14, 2022 meeting.
- D – 2 Approval of City Financial Report.
- D – 3 Request for attendance at meetings and/or conferences.
- D – 4 Appointment Rural Workforce Housing Representative/Surogate.
- D – 5 Approval of Mayor's appointment to the Adult City Recreation (Tyler Allen).

**E – PAYMENT OF CLAIMS**

E – 1 Approving Payment of Claims

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**F – PUBLIC HEARINGS**

None for this meeting.

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**G – ORDINANCES**

G – 1 Ordinance No. 1-22: consideration of proposed amendment to Auburn City Code Section, “*Pit Bulls*”, City Code §§ 98.065 – 98.999.

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**H – RESOLUTIONS**

None for this meeting.

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**I – REPORTS & RECOMMENDATIONS**

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I – 1 From Dept. Heads/Boards

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer
- e. Airport Report
- f. Board of Health

I – 2 From Committees

- a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports
- 

**J – MOTIONS, REQUESTS AND REFERRALS**

None for this meeting.

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**MOTION TO ADJOURN**

Auburn, Nebraska  
February 14, 2022

AGENDA ITEM  
NO D-1

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 14, 2022, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse, and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 11, 2022. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, and Jeff Jeanneret. Absent: Chris Erickson and Rick Janssen.

Mayor White announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed at the City Council Chambers (posted on the North wall of these Chambers by the entrance door) as required by state law.

Chris Lindner with BKD presented the 2020-2021 audit report on City financials.

Mayor White proclaimed April 2-8, 2022, as the Week of the Young Child, which proclamation was:

PROCLAMATION  
Week of the Young Child

WHEREAS, The first years of a child's life are the period of the most rapid brain development and lay the foundation for all future learning. Children's cognitive, physical, social and emotional, and language and literacy development are built on a foundation of children's positive interactions with adults, peers and their environment.

WHEREAS, Participation in high-quality early childhood education saves taxpayers dollars, makes working families more economically secure, and prepares children to succeed in school, earn higher wages, and live healthier lives.

WHEREAS, Many child care providers have, at great personal and professional cost, managed to keep their doors open during the pandemic in order to support children and families in their communities

THEREFORE, the City of Auburn does hereby proclaim April 2nd-8th, 2022 as the Week of the Young Child, and: urge all members of our community to support efforts that increase children and families' access to high-quality early childhood education.

Agenda Item D – Consent Agenda

D – 1 Approving Minutes of January 4, 2022 and January 10, 2022

D – 2 Approval of City Financial Report

D – 3 Approval of Mayor's Appointments/Reappointments to Adult City Recreation for one-year terms Jenna Henrichs, Chantelle Wilke, Kiley Graham, Angie Bowers, Lindsey Adams, Katy Wessels and Lamar Miller. Appointments to City Recreation Committee (due to resignations) Jacob Jenek, Kaleb Trausch, Linus Hendrickson, Megan Chapin and Mike Henrichs. Appointments/Reappointments to Board Adjustment for three-year terms Doug Jones and Dean Coulter.

D – 4 Approval of designated appointments to the Auburn Municipal Facilities Corporation: Director/President: David J. Grant, Director/Secretary: Derek Hemmingsen, Director/Treasurer: Joseph M. Casey

D – 5 Request for attendance at meetings

Council Member Billings moved to approve the Consent Agenda. The motion was seconded by Council Member Tom Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried

Agenda Item E – Payment of Claims. The following January claims were presented for ratification: Aflac, Wh-147.60; American Recycling & Sanitation, Se-374.66; Baird Holm, CRA Se-1,104.48; BCom Solutions, Se-980.00; BKD CPAs, Se-9,500.00; Black Hills Energy, Ut-775.43; Blue Cross-Blue Shield, Ins-7,102.23; Board of Public Works, Ut-Reim-6,386.53; Capital Business Systems, Se-Su-287.76; Charter Communications, Se-659.07; Charter Communications, Se-324.82; Farmers Cooperative, Su-76.15; League Assoc. of Risk Management, Ins-495.60; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Melissa Waddell, Refund-189.00; Mid-American Benefits, Ins-167.00; NE Dept. of Revenue, Sales & Use Tax-1,882.50; Nemaha County, Se-31,500.00; Peggy Kuser, Refund-90.40; Auburn Region V Services, Se-375.00; Ross Eickhoff, Housing Program-5,000.00; Ruth Heywood, DTR Project-3,870.75; US Cellular, Se-246.45; Windstream, Se-16.44; Wex Bank, Su-2,585.59; Auburn State Bank, Wiring Fe-15.00; NIFA, Housing Study Grant Application-500.00; January Payroll-44,234.04; FICA City Match-3,327.95; Pension City Match-1,555.92; PayChex, Payroll Se-677.20; PayChex, FSA, Se-97.50; Mid-American Benefits, Medical Claims-194.01. The following February claims were presented before the Council for approval: Airstream Heating & Cooling, Se-157.75; AKRS, Su-10.00; Amazon, Bk-AV-932.04; American Legal Publishing, Se-427.58; Angelo Ligouri, Se-5,825.90; Auburn Auto Center, Se-68.50; Auburn Chamber of Commerce, ED-2,110.00; Auburn Design Shop, Su-139.52; Auburn Mem. Library Petty Cash, Su-99.35; Auburn Newspaper, Se-651.72; Baker & Taylor, Bk-AV-502.06; Bennett's Fire Protection, Se-172.00; Blackstone Publishing, Bk-AV-193.61; Bobcat, Equip Rental-3,500.00; Bulldog Auto Supply, Su-154.32; Demco, Su-140.55; Eakes Office Solutions, Su-1,534.43; Eggers Brothers, Su-Se-606.75; Filter Care, Se-74.35; Follett School Solutions, Se-624.92; Cengage Learning/Gale, Bk-AV-28.89; General Fire and Safety Equipment, Se-170.00; Gerald Adams, Reim-59.50; GPGFOA (Great Plains Govt. Finance Officers Assoc.), Mem-50.00; JEO Consulting Group, Se-6,570.00; Lotter Tree Service, Se-300.00; Lynch's Hardware & Gifts, Su-61.98; Meyer Laboratory, Su-279.75; Michael Todd & Co., Su-73.60; Microfilm Imaging Systems, Equip Rent-276.00; Mid-America Research Chemical, Su-341.00; NE Statewide Arboretum, Mem-100.00; Nebraska Supreme Court, Ref-100.85; Nemaha County, Reim-2,033.25; Nemaha County Clerk, Fe-160.00; Nemaha County Sheriff, Se-37.00; OCLC, Sub-63.69; Overdrive, Bk-AV-537.22; Petty Cash, Su-Reim-Se-124.65; Raymond's Elec, Se-100.00; Ricoh USA, Su-17.82; Rueter's, Su-326.72; Sack Lumber So., Su-74.18; The Penworthy Co., Bk-AV-276.41; USPS, Su-116.00; Vander Haag's, Su-543.52; Wilson Electric, Se-130.28. The following February claims were presented for ratification: American Recycling & Sanitation, Se-374.66; BCom Solutions, Se-980.00; Black Hills Energy, Ut-1,197.06; Blue Cross-Blue Shield, Ins-7,102.23; Board of Public Works, Ut-Reim-7,415.96; Capital Business Systems, Su-Se-293.06; Charter Communications, Se-25.11; Farmers Cooperative, Su-77.00; First National Bank Omaha, Card Transactions-654.63; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Nemaha County, Se-31,500.00; Auburn Region V Services Se-375.00; US Cellular, Se-127.15; Windstream, Se-265.71; Wex Bank, Su-1,680.74.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; FSA-Flexible Spending Acct.; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts; Sub-Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Jeanneret moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Billings. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F – Public Hearings there are no public hearings to be held.

Council Member Tom Clark moved to table Ordinance No. 1-22, Consideration of Proposed Amendment to Auburn City Code Section, "Pit Bulls", City Code §§98.065 – 98.999. The motion was seconded by Council Member Shawn Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved that pursuant to the recommendation of the DTR (Downtown Revitalization) Committee to approve the use of Community Development Block Grant Commercial Reuse Funding for downtown revitalization projects by the passage and adoption of Resolution No. 1-22. The motion was seconded by Council Member Jeanneret. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

RESOLUTION NO. 1-22

TO APPROVE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT COMMERCIAL REUSE FUNDING AS SUGGESTED BY THE REVITALIZATION REVIEW COMMITTEE

SUGGESTED ACTIONS OF REVITALIZATION REVIEW COMMITTEE:

Project #	Address	Total Request	Match	Match %	ReUse	ReUse %	Grant	Grant %	Loan	Loan %
RU 11	1415 19 <sup>th</sup> Street	\$ 7,800	\$ 1,950	0.25	\$ 5,850	0.75	\$ 4,387.50	0.75	\$ 1,462.50	0.25

WHEREAS, the City of Auburn, Nebraska has received a previous Community Development Block Grant for commercial rehabilitation and,

WHEREAS, CDBG reuse funds for commercial rehabilitation are to be used for making grants and loans to private businesses and property owners in accordance with the City's CDBG Downtown Revitalization Reuse Plan, program, and governing regulations, and,

WHEREAS, the City has previously adopted an amended Downtown Revitalization Reuse Plan meeting the requirements of the Community Development Block Grant program and,

WHEREAS, the City of Auburn CDBG Revitalization Review Committee, has recommended commercial rehabilitation applications presented by these area property owners as spelled out in the Memorandum of Understanding (MOU) to finance construction for commercial rehab, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, Nebraska hereby approves a total granted amount of \$4,387.50 and total loaned amount of \$1,462.50 to the applicant subject to the City's CDBG Downtown Revitalization Reuse Plan, program guidelines and regulatory provisions governing the Downtown Revitalization Reuse Plan and subject to the specific MOU's signed regarding each applicant.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Auburn, that the Mayor is hereby authorized and directed to execute all necessary and appropriate documents on behalf of the City of Auburn to effect acceptance of the suggested grant and loan amounts, contingent upon approval of the property owners and City Attorney as to form.

No action was taken on Agenda Item No. H-2 Resolution No. 2-22 for consideration of proposed settlement and easement agreement for the City of Peru, NE, booster station location within the City of Auburn, NE.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written

report on law enforcement activity within the City of Auburn for January 2022 was also reported. Darwin McCollum was recognized in attendance as the newly elected fire chief and appreciation was expressed for the years of service provided by Vaughn Severs as the previous fire chief.

Council Member Billings moved that pursuant to the recommendation of the Housing Committee to approve the request by Matt and Breann Gulizia for new construction housing grant funding at 818 S Street. The motion was seconded by Council Member Tom Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Leslie Clark provided an Auburn Development Council update on their projects and a budget request. Council Member Billings moved to obligate \$3,000 of keno funds to support the 140<sup>th</sup> Birthday Festival. The motion was seconded by Council Member Shawn Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for approval of a 2022 Pre-Application Nebraska Affordable Housing Trust Fund (NAHTF) for the City of Auburn. The motion was seconded by Council Member Tom Clark and upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Shawn Clark moved for adjournment. The motion was seconded by Council Member Tom Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

\_\_\_\_\_  
Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 14, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door.

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Sherry Heskett, City Clerk

City Council Proceedings  
February 14, 2022

AGENDA ITEM  
NO

D-1

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 14, 2022, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse, and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 11, 2022. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

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Council Member Jeanneret moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Billings. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F – Public Hearings there are no public hearings to be held.

Council Member Tom Clark moved to table Ordinance No. 1-22, Consideration of Proposed Amendment to Auburn City Code Section, "Pit Bulls", City Code §§98.065 – 98.999. The motion was seconded by Council Member Shawn Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved that pursuant to the recommendation of the DTR (Downtown Revitalization) Committee to approve the use of Community Development Block Grant Commercial Reuse Funding for downtown revitalization projects by the passage and adoption of Resolution No. 1-22. The motion was seconded by Council Member Jeanneret. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

No action was taken on Agenda Item No. H-2 Resolution No. 2-22 for consideration of proposed settlement and easement agreement for the City of Peru, NE, booster station location within the City of Auburn, NE.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written



report on law enforcement activity within the City of Auburn for January 2022 was also reported. Darwin McCollum was recognized in attendance as the newly elected fire chief and appreciation was expressed for the years of service provided by Vaughn Severs as the previous fire chief.

Council Member Billings moved that pursuant to the recommendation of the Housing Committee to approve the request by Matt and Breann Gulizia for new construction housing grant funding at 818 S Street. The motion was seconded by Council Member Tom Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

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Council Member Billings moved for approval of a 2022 Pre-Application Nebraska Affordable Housing Trust Fund (NAHTF) for the City of Auburn. The motion was seconded by Council Member Tom Clark and upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Shawn Clark moved for adjournment. The motion was seconded by Council Member Tom Clark. Upon roll call vote, 4 yeas, 0 nays, and 2 absent. The following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Sherry Heskett  
City Clerk

Dan White  
Mayor

A complete copy of the minutes is available for inspection at city hall.

**TREASURER'S REPORT**  
**CALENDAR 2/2022, FISCAL 5/2021**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	1,785,578.49	110,246.22	113,674.23	1,782,150.48
AM RESCUE ACT FUND CHECKING	294,153.63			294,153.63
STREET CHECKING	600,287.00	44,143.53	32,315.28	612,115.25
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
<b>TOTAL CHECKING:</b>	<b>2,700,257.60</b>	<b>154,389.75</b>	<b>145,989.51</b>	<b>2,708,657.84</b>
<b>TOTAL FIRE DEPT SINKING</b>	<b>100,267.32</b>	<b>.00</b>	<b>.00</b>	<b>100,267.32</b>
<b>TOTAL KENO RESERVE MMA:</b>	<b>32,764.85</b>	<b>965.79</b>	<b>374.06</b>	<b>33,356.58</b>
<b>TOTOL KENO CHECKING</b>	<b>27,297.13</b>	<b>630.77</b>	<b>.00</b>	<b>27,927.90</b>
<b>TOTAL CDBG CHECKING</b>	<b>7,060.95</b>	<b>.00</b>	<b>.00</b>	<b>7,060.95</b>
<b>TOTAL CDBG DTR REUSE</b>	<b>95,211.55</b>	<b>1,076.29</b>	<b>.00</b>	<b>96,287.84</b>
<b>TOTAL CDBG HD SAVINGS:</b>	<b>695.06</b>	<b>456.68</b>	<b>.00</b>	<b>1,151.74</b>
<b>TOTAL CRA CHECKING</b>	<b>819,575.55</b>	<b>13,036.20</b>	<b>62,858.88</b>	<b>769,752.87</b>
<b>TOTAL CITY REC CHECKING</b>	<b>44,976.12</b>	<b>.00</b>	<b>.00</b>	<b>44,976.12</b>
<b>GENERAL CD</b>	<b>100,902.73</b>			<b>100,902.73</b>
<b>TOTAL C.D.'S:</b>	<b>100,902.73</b>	<b>.00</b>	<b>.00</b>	<b>100,902.73</b>
<b>TOTAL CASH ON HAND:</b>	<b>3,929,008.86</b>	<b>170,555.48</b>	<b>209,222.45</b>	<b>3,890,341.89</b>

AGENDA ITEM  
NO

D-2

**Request for Attendance – Crystal Dunekacke**

# Heartland Economic Development Course

## Schedule

*April 25th:*

Evening reception (4:00 - 7:00 pm) and course check-in at the Adams Pointe Conference Center.

*April 26th:*

- Course opening at 8:00 am
- Managing an Effective EDO
- Professional Ethics (part one)
- Workforce Development
- Strategic Planning
- Networking Fiesta - Adams Pointe Golf Course Club House

*April 27th:*

- Real Estate Development
- Entrepreneurship
- Neighborhood/Community Development (offsite)
- KC BBQ Dinner & Networking at the Stanley in Lee's Summit

*April 28th:*

- Financing for Economic Development
- Economic Development Marketing
- Business Retention and Expansion (includes offsite tour)
- Dinner on your own

*April 29th:*

- Understanding Site Selection
- Responding to a Proposal
- Professional Ethics (part two)
- Adjourn & box lunch at noon

Upon satisfactory completion of the course, participants receive a course certificate and can continue their training with the International Economic Development Council's professional development series, or the University of Oklahoma's Economic Development Institute.

Cost ~~\$935.00~~ Course and Meals – **Covered by NEDA Pat Haverty Memorial Scholarship**

Mileage – 300 miles @ \$168.00

Hotel – approximately \$500

Total – approximately \$668.00

## **AGENDA ITEM NO. E - 1**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

# CLAIMS REPORT

Check Range: 2/09/2022- 2/28/2022

VENDOR NAME	REFERENCE	VEN TC	AGENDA ITEM NO
GENERAL FUND			E-1
AFLAC	AFLAC WH	75.00	
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	7,527.76	
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	41.50	
CHARTER COMMUNICATIONS	PHONE ACCT	319.95	
	TOTAL	7,963.01	
FIRE DEPARTMENT			
CHARTER COMMUNICATIONS	PHONE ACCT	104.67	
	FIRE DEPARTMENT TOTAL	104.67	
LIBRARY DEPARTMENT			
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,105.79	
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00	
	LIBRARY DEPARTMENT TOTAL	1,117.79	
POOL DEPARTMENT			
CHARTER COMMUNICATIONS	PHONE ACCT	137.97	
	POOL DEPARTMENT TOTAL	137.97	
	GENERAL FUND TOTAL	9,323.44	
STREET FUND			
ADMIN			
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,696.30	
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00	
CHARTER COMMUNICATIONS	PHONE ACCT	32.24	
	TOTAL	2,764.54	
	STREET FUND TOTAL	2,764.54	
COMM REDEVELOP AUTHORITY			
ADMIN			
BAIRD HOLM LLP	LEGAL SERVICES	1,512.00	
NEMAHA COUNTY CLERK	FILING FEE	34.00	
NEMAHA COUNTY TREASURER	RETURN AD VALOREM TAXES	61,312.88	
	TOTAL	62,858.88	
	COMM REDEVELOP AUTHORITY TOTAL	62,858.88	
	Accounts Payable Total	74,946.86	

VENDOR NAME	REFERENCE	
<hr/>		
GENERAL FUND		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING LOT	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	980.00
AUBURN BPW	REIMBURSEMENT	2,882.73
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	220.41
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	444.11
CHARTER COMMUNICATIONS	PHONE ACCT	25.64
US CELLULAR	CELL PHONE ACCT	97.99
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	TOTAL	<hr/> 5,002.10
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW/CODE ENFORCEMENT	31,500.00
	POLICE DEPARTMENT TOTAL	<hr/> 31,500.00
FIRE DEPARTMENT		
AUBURN BPW	ELEC	390.29
WEX BANK	FUEL EXPENSE	83.24
	FIRE DEPARTMENT TOTAL	<hr/> 473.53
PARK DEPARTMENT		
AUBURN BPW	ELEC	1,744.61
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	4.99
WEX BANK	FUEL EXPENSE	95.27
	PARK DEPARTMENT TOTAL	<hr/> 1,844.87
SR. CENTER DEPARTMENT		
AUBURN BPW	ELEC	748.45
	SR. CENTER DEPARTMENT TOTAL	<hr/> 748.45
LIBRARY DEPARTMENT		
AUBURN BPW	ELEC	1,092.95
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	80.78
LINDA BANTZ	CUSTODIAL SERVICE	400.00
WINDSTREAM NEBRASKA INC	PHONE ACCT	125.01
	LIBRARY DEPARTMENT TOTAL	<hr/> 1,698.74
POOL DEPARTMENT		
AUBURN BPW	ELEC	859.77
	POOL DEPARTMENT TOTAL	<hr/> 859.77
	GENERAL FUND TOTAL	<hr/> 42,127.46

E-1

**CLAIMS REPORT**  
Check Range: 3/01/2022- 3/08/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
STREET FUND		
AUBURN BPW	ELEC	829.31
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	319.78
MARK HARMS	LAND USE	500.00
US CELLULAR	CELL PHONE ACCT 854265769	32.66
WEX BANK	FUEL EXPENSE	1,255.45
	TOTAL	2,937.20
	STREET FUND TOTAL	2,937.20
	Accounts Payable Total	45,064.66

AGENDA ITEM  
NO

E-1

VENDOR NAME	REFERENCE	
 GENERAL FUND		
AUBURN NEWSPAPERS	PUBLISHING	134.16
CRYSTAL DUNEKACKE	REIM TRAVEL EXPENSES	304.18
EAKES OFFICE SOLUTIONS	SUPPLIES	319.13
LEAGUE OF NE MUNICIPALITIES	MIDWINTER CONFERENCE EXPENSES	377.00
LOTTER TREE SERVICE LLC	SNOW REMOVAL	150.00
MARTIN'S FLAG COMPANY LLC	FLAGS	296.38
MEYER LABORATORY INC	SUPPLIES	128.90
MICROFILM IMAGING SYSTEMS INC	EQUIPMENT RENTAL	138.00
NEBRASKA SUPREME COURT	STATE STATUTES	90.15
SHERRY HESKETT	REIMBURSEMENT      MILEAGE	76.72
USPS	STAMPS	116.00
	TOTAL	2,130.62
 FIRE DEPARTMENT		
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	708.59
	FIRE DEPARTMENT TOTAL	708.59
 PARK DEPARTMENT		
AKRS	MOWER AGREEMENT	9,500.00
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	15.49
EGGERS BROTHERS INC	PARTS/SUPPLIES/MATERIALS	300.00
	PARK DEPARTMENT TOTAL	9,815.49
 SR. CENTER DEPARTMENT		
MEYER LABORATORY INC	SUPPLIES	62.90
	SR. CENTER DEPARTMENT TOTAL	62.90
 LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	766.49
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	61.22
BAKER & TAYLOR	ARPA GRANT	423.89
BLACKSTONE PUBLISHING	BKS/AVS	421.69
CENTER POINT LARGE PRINT	BKS/AVS	55.24
HEATH CHRISTIANSEN	WEB HOSTING & SUPPORT	240.00
LOTTER TREE SERVICE LLC	SNOW REMOVAL	165.00
OCLC INC	ILL SUBSCRIPTION	63.69
REDITECH	COMPUTER SERVICES	270.00
RICOH USA, INC	EQUIPMENT COPIES	15.75
	LIBRARY DEPARTMENT TOTAL	2,482.97
 POOL DEPARTMENT		
ELECTRIC PUMP	POOL SLIDE PUMP	255.00
NDEE	SWIMMING POOL PERMIT	80.00
	POOL DEPARTMENT TOTAL	335.00



VENDOR NAME	REFERENCE	VENDOR TOTAL
	GENERAL FUND TOTAL	15,535.57
STREET FUND		
AKRS	PARTS	75.00
AUBURN AUTO CENTER	TIRES/REPAIRS	1,093.27
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	120.94
CLARK EQUIPMENT CO.DBA BOBCAT	BOBCAT EQUIPMENT	30,869.12
EGGERS BROTHERS INC	PARTS/SUPPLIES	719.56
FILTER CARE	CLEANED FILTER	20.95
LEAGUE ASSOC OF RISK MANAGEMEN	INSURANCE EQUIPMENT	166.80
LOTTER TREE SERVICE LLC	SNOW REMOVAL	135.00
MENARDS	SHOP SUPPLIES	1,138.66
PETTY CASH	PETTY CASH	22.73
ROSE EQUIPMENT	ASPHALTIC MATERIALS	3,455.72
	TOTAL	37,817.75
	STREET FUND TOTAL	37,817.75
	Accounts Payable Total	53,353.32



AGENDA ITEM  
NO

I-1(a)

March 14, 2022

## City of Auburn

1101 J Street  
Auburn, Nebraska 68305

402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

### MAYOR

Dan White

### COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

## Street Department Activity Report (February 2022)

- Appliance and Furniture Recycle Lot – 1 time
- Brush Lot – 4 times
- Burned brush lot – 1 time
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area bi-monthly
- Sanded/salted streets due to snow and slick streets
- Cut trees at 27<sup>th</sup> & P Street, 9<sup>th</sup> & L Street, 1422 I Street, 2510 O Street, 21<sup>st</sup> & K Street and 14<sup>th</sup> & P Street
- Cut 2 trees on 9<sup>th</sup> & M Street
- Trimmed trees in city right of way around town
- Changed lights at the Library
- Cleaned storm drains
- Filled pot holes

Harry Bridgmon  
Street Commissioner



EQUAL HOUSING OPPORTUNITY

AGENDA ITEM  
NO

I-1(c)

## *Auburn Memorial Library*

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1810 Courthouse Ave  
Auburn, NE 68305

### **March 2022**

- Valentine's party had 33 in attendance
- The String Beans concert had 75 in attendance
- We have Nebraska author Jeff Barnes coming on Saturday, March 26th at 11 a.m. presenting Contact and Conflict: The Monumental Story of Nebraska and the Indian Wars
- The library is inviting the community to join us in spreading "Spring Cheer" to the residents of Good Samaritan Society-Auburn. Stop by the library and grab a kit to make cards to brighten the residents rooms. Return the cards to the library by March 26th

### **Statistical Report:**

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
Jan 2022	2,483	1,396
OverDrive	<u>845</u>	<u>102</u>
	3,328	1,498
Feb 2022	2,114	1,358
OverDrive	<u>669</u>	<u>101</u>
	2,783	1,459

[illegible]

AGENDA ITEM  
NO

I-1 (d)

# MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF FEBRUARY 2022

Total Number of Calls within the City of Auburn	134
Total Number of Ordinance/Animal Calls	16
Total Number of Actual Criminal Cases Reported/Initiated	17

Respectfully submitted,



Brent Lottman  
Sheriff

**City of Auburn - TIF Activity**  
**Report Date 2-28-22**

AGENDA ITEM  
NO

I-2(i)

[illegible]